



Educational Leadership Department

Specialist in Education
Higher Education Administration Concentration
Campus Based and Online Program

Admission Requirements

Students applying for admission to the Specialist in Education with a Concentration in Higher Education program must obtain general admission to the Division of Graduate Studies.

Applications are accepted for Spring, Fall and Summer of each year. Admission to the Graduate School does not guarantee admission to the Specialist in Education with a concentration in Higher Education program. All applicants must meet requirements listed below.

- A master's degree from an accredited college or university
- An overall GPA of 3.0 or above (on a 4.0 scale) on the master's degree
- A completed Specialist program application
- Three letters of recommendation
- Acceptable evidence of the applicant's writing ability as determined by a writing assessment completed under the supervision of the screening committee
- A successful interview with the program screening committee
- A recommendation for admission by the screening committee
- A minimum of 6 years of successful employment in a community college or a four year institution
- Deadline for applications for summer/fall admission is March 1.

Department of Educational Leadership
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 Reference Form

Applicant's Name: _____ Telephone Number: _____

Waiver of Access: I, the undersigned, waive the right of personal access to references.

Signature: _____ Date: _____

Persons providing references for the above named applicant are requested to assess the potential to pursue the Specialist in Educational Leadership and to lead and educational organization.

I have known the applicant _____ years in the capacity of _____
 Please rate the applicant of the following skills and dispositions related to success in the Specialist.

Characteristics	Upper 5%	Upper 10%	Upper 25%	Middle 50%	Lower 25%
Intellectual Ability					
Leadership Potential					
Problem-Solving Skills					
Collaborative Skills					
Dependability					
Intellectual Curiosity					
Communication Skills (Speaking/Writing)					
Potential for Success in Program					

Other Comments:

Person Providing Reference:

Name: _____

Signature: _____

Position: _____

Telephone: _____

Address: _____

Return to: Department of Educational Leadership
 Jackson State University
 1400 J.R. Lynch Street/P.O. Box 17175
 Jackson, MS 39217